

**DELHI CHARTER TOWNSHIP
BROWNFIELD REDEVELOPMENT AUTHORITY BOARD
MINUTES OF REGULAR MEETING HELD ON MAY 31, 2016**

The Brownfield Redevelopment Authority met Tuesday, May 31, 2016 in a regular meeting at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Chairperson Leighton called the meeting to order at 7:49 p.m.

MEMBERS PRESENT: Harry Ammon, Kim Cosgrove, C.J. Davis, Tim Fauser, David Leighton, Tonia Olson, Steven L. Marvin, Nanette Miller

MEMBERS ABSENT: Brian Houser

OTHERS PRESENT: C. Howard Haas, DDA Executive Director; Lori Underhill, Secretary

PUBLIC COMMENT: None

SET/ADJUST AGENDA

There were no adjustments to the agenda.

APPROVAL OF MINUTES

Olson moved, Fauser supported, to approve the regular meeting minutes of April 26, 2016.

A Voice Poll Vote was recorded as follows: All Ayes

Absent: Houser

MOTION CARRIED

BUSINESS

REIMBURSE COSTS OF IMPROVEMENT FOR WILLOUGHBY ESTATES

Environmental attorney Charles Barbieri, Foster Swift, Collins and Smith, explained that is an agreement between the DDA and the Brownfield Redevelopment Authority which allows the Brownfield Redevelopment Authority to accept the tax increment funds in the place of the DDA.

Cosgrove moved, Olson supported, to approve the Delhi Charter Township Downtown Development Authority and Delhi Charter Township Brownfield Redevelopment Authority Agreement to Improve Land and Reimburse Costs of Improvement on certain Willoughby Road properties.

A Roll Call Vote was recorded as:

Ayes: Ammon, Cosgrove, Davis, Fauser, Leighton, Olson, Marvin, Miller

Absent: Houser

MOTION CARRIED

SUBJECT TO APPROVAL

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BROWNFIELD REIMBURSEMENT AGREEMENT – WILLOUGHBY ESTATES

Charles Barbieri explained that this agreement is the mechanism for reimbursement when tax increment funds are captured in the future. This particular project also incorporates a Brownfield grant from the Lansing Economic Area Partnership that will provide some funds directly to the Brownfield Redevelopment Authority. The project will provide approximately \$25,000 in administrative expenses annually. Upon the completion of the project, taxes can be captured for 5 years and placed in the Local Site Remediation Revolving Fund, providing revenue for the remediation of blighted properties in the future.

Fauser moved, Miller supported to approve the Brownfield Reimbursement Agreement for Brownfield Plan No. 6 (Willoughby Estates) between Willoughby Estates, LLC, Willoughby Estates II, LLC, and the Delhi Township Brownfield Redevelopment Authority.

A Roll Call Vote was recorded as:

Ayes: Ammon, Cosgrove, Davis, Fauser, Leighton, Olson, Marvin, Miller

Absent: Houser

MOTION CARRIED

Limited Comments

None.

ADJOURNMENT

The meeting was adjourned at 8:55 p.m.

Nanette Miller, Secretary

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SUBJECT TO APPROVAL