

**DELHI CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY BOARD
MINUTES OF REGULAR MEETING HELD ON JUNE 27, 2017**

The Downtown Development Authority met Tuesday, June 27, 2017 in a regular meeting at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Chairperson Leighton called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

MEMBERS PRESENT: Tim Fauser, John Hayhoe, David Leighton, Steven L. Marvin, Nanette Miller

MEMBERS ABSENT: Harry Ammon, Brian Houser, Kim Cosgrove, Tonia Olson

OTHERS PRESENT: C. Howard Haas, DDA Executive Director; Lori Underhill, Secretary

PUBLIC COMMENT: None.

SET/ADJUST AGENDA

There were no adjustments to the agenda.

APPROVAL OF MINUTES

Miller moved, Leighton supported, to approve the regular meeting minutes of May 30, 2017.

A Voice Poll Vote was recorded as follows: All Ayes
Absent: Ammon, Cosgrove, Houser, Olson

MOTION CARRIED

BUSINESS

REIMBURSE COSTS OF IMPROVEMENT AT 4495 HOLT ROAD

Executive Director Haas reviewed his memorandum dated June 15, 2017. Environmental Attorney Charles Barbieri, Foster, Swift, Collins & Smith, P.C., was present to explain that this Agreement serves as an interlocal Agreement between the Downtown Development Authority (DDA) and the Brownfield Redevelopment Authority (BRA) so that funds normally captured by the DDA would instead be captured by the BRA for the life of the Brownfield Plan.

Fauser moved, Hayhoe supported, to approve Delhi Charter Township Downtown Development Authority and Delhi Charter Township Brownfield Redevelopment Authority Agreement to Improve Land and Reimburse Costs of Improvement at 4495 Holt Road.

A Roll Call Vote was recorded as:
Ayes: Fauser, Hayhoe, Leighton, Marvin, Miller
Absent: Ammon, Cosgrove, Houser, Olson

MOTION CARRIED

SUBJECT TO APPROVAL

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ADOPT RESOLUTION NO. 2017-003: PURCHASE OF PROPERTY AT 2064 CEDAR STREET

Executive Director Haas reviewed his memorandum dated June 15, 2017. This building will be used for storage by the Township until such time as the site is needed for redevelopment. Environmental tests are pending.

Leighton moved, Fauser supported, to adopt Resolution No. 2017-003, a resolution for the purchase of one (1) parcel of real property located at 2064 Cedar Street within the Charter Township of Delhi, Ingham County, Michigan, in the amount of \$140,000.00. It was further moved to authorize Executive Director Haas to execute the closing documents for the same.

A Roll Call Vote was recorded as:

Ayes: Fauser, Hayhoe, Leighton, Marvin, Miller

Absent: Ammon, Cosgrove, Houser, Olson

MOTION CARRIED

REPORTS

Executive Director

Mr. Haas reported that he is meeting with Jeff Blohm, Blohm Creative Partners, Dianne Byrum, Byrum & Fisk, and Tracy L.C. Miller, Director of Community Development, to discuss the marketing of the Realize Cedar project.

Holt Products, located at 1875 Walnut Street, has recently been abandoned and there are many environmental concerns at the site. The DDA is seeking ways in which some of these issues may be addressed in addition to the possibility of razing the building.

A Development Agreement for the DDA owned block on Cedar Street will likely be ready for review at the next DDA meeting.

The DDA has received the deed from DTN/Eyde Partnership for the lakefront property adjacent to our property on Cedar Street at the roundabout for the future Cedar Lake Park.

Work on the exterior at Tamarack House has begun.

Holt Farmers Market

Lori Underhill reported that the Food Frenzy was extremely well attended and received by the community. A second event is planned for September 13th.

Advertising & Marketing Committee

David Leighton reported that the Holt Now is experiencing competition from other electronic advertising opportunities. The Committee will be reviewing a web-based portal for use with the Volunteer Bureau.

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Planning Commission

In the absence of Ms. Olson, there was no report.

Supervisor

John Hayhoe reported the Capital Area District Library Board will not be signing a new Tax Sharing Agreement with the DDA. There is a ribbon cutting ceremony for Kazumi, a new restaurant located at 2457 Cedar Street on Thursday, June 29th. An emergency preparedness workshop was held at the Community Services Center. 28 podcasts with Holt Public Schools Superintendent David Hornak have been recorded. They are available online. The Trail from Big 10 Party Store to Jaycee Park is under construction. The new Kiwanis Park restroom pavilion is also under construction.

Treasurer

There was no report.

Members

None.

Limited Comments

None.

ADJOURNMENT

The meeting was adjourned at 7:32 p.m.

Nanette Miller, Secretary

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SUBJECT TO APPROVAL