

**DELHI CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY BOARD
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 26, 2017**

The Downtown Development Authority met Tuesday, September 26, 2017 in a regular meeting at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Chairperson Leighton called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

MEMBERS PRESENT: Harry Ammon, Tim Fauser, John Hayhoe, Brian Houser, David Leighton, Nanette Miller, Tonia Olson

MEMBERS ABSENT: Kim Cosgrove, Steven L. Marvin

OTHERS PRESENT: C. Howard Haas, DDA Executive Director; Lori Underhill, Secretary

PUBLIC COMMENT: None.

SET/ADJUST AGENDA

Jacob McCormick, Holt-Delhi Historical Society, was present to thank the DDA for their support and assistance in producing the "In Their Own Words: Our World War II Veterans Remember" DVD. Each DDA Board Member received their own copy of the DVD.

APPROVAL OF MINUTES

Olson moved, Ammon supported, to approve the regular meeting minutes of August 1, 2017.

A Voice Poll Vote was recorded as follows: All Ayes

MOTION CARRIED

BUSINESS

FY 2018 DDA BUDGET – SET PUBLIC HEARING FOR OCTOBER 24, 2017

Olson moved, Miller supported, to set a public hearing for the proposed Fiscal Year 2018 DDA Budget to be held during the Tuesday, October 24, 2017 DDA Board Meeting.

A Roll Call Vote was recorded as:

Ayes: Ammon, Fauser, Hayhoe, House, Leighton, Miller, Olson

Absent: Cosgrove, Marvin

MOTION CARRIED

SUBJECT TO APPROVAL

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REPORTS

Executive Director

Mr. Haas reported on the Township Budget workshop held September 12. He has hired a company to remove the 140 + tree stumps from the corner of Cedar and Hancock to make the property marketable for commercial use. Fill dirt will be brought in to level out the lot. Ayles Tree Service trimmed the tree at 2064 Cedar that was encroaching on the neighboring property's roof. A local orthodontist is looking to build a new office on a site that will require rezoning. Meetings have been held with Cedar Street business owners regarding driveway closures for the Realize Cedar project. The money the DDA spent for environmental testing on the Esker Square site will be reimbursed via the new Brownfield Plan after The Gillespie Company is reimbursed for their remediation costs. There has been excellent response to the news story by WLNS about recent and future development projects in Holt. The Esker Square announcement was widely viewed and shared via Facebook.

Holt Farmers Market

Ms. Underhill reported that the second Food Frenzy, held September 13th, was very well attended and received.

Advertising & Marketing Committee

Mr. Leighton reported that Blohm Creative Partners has established a Marketing and Messaging Plan for Realize Cedar. The Committee discussed holding a training session for Township officials and employees about Realize Cedar. The HoltNow Facebook page is garnering consistent interest.

Planning Commission

Ms. Olson reported the Planning Commission has not met since the last DDA meeting.

Supervisor

John Hayhoe reported that the Maker's Expo and Beer Tasting will be held on September 30th in Veterans Memorial Gardens. He has participated in 40 weekly podcasts with Holt Public Schools Superintendent Dr. David Hornak.

Treasurer

In the absence of the Treasurer, there was no report.

Members

None.

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Limited Comments

None.

ADJOURNMENT

The meeting was adjourned at 7:17 p.m.

Nanette Miller, Secretary

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SUBJECT TO APPROVAL