

**DELHI CHARTER TOWNSHIP  
DOWNTOWN DEVELOPMENT AUTHORITY BOARD  
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 27, 2018**

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The Downtown Development Authority met Tuesday, November 27, 2018 in a regular meeting at the Holt Community Center, 4410 Holt Road, Holt, Michigan. Chairperson Leighton called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**MEMBERS PRESENT:** Harry Ammon, Kim Cosgrove, Tim Fauser, John Hayhoe, David Leighton, Steven L. Marvin, Tonia Olson, Sally Rae

**MEMBERS ABSENT:** Nanette Miller

**OTHERS PRESENT:** C. Howard Haas, DDA Executive Director, Lori Underhill, DDA Deputy Director

**PUBLIC COMMENT:** None.

**SET/ADJUST AGENDA**

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There were no adjustments to the agenda.

**APPROVAL OF MINUTES**

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**Ammon moved, Marvin supported, to approve the regular meeting minutes of October 30, 2018.**

A Voice Poll Vote was recorded as follows: All Ayes

Absent: Miller

**MOTION CARRIED**

**BUSINESS**

**RESOLUTION NO. 2018-004: ADOPTING FY 2019 DDA BUDGETS**

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**Olson moved, Ammon supported, to adopt Resolution No. 2018-005, a resolution adopting the Fiscal Year ending December 31, 2019 Delhi Charter Township Downtown Development Authority Budgets.**

A Roll Call Vote was recorded as:

Ayes: Ammon, Cosgrove, Fauser, Hayhoe, Leighton, Marvin, Olson, Rae

Absent: Miller

**MOTION CARRIED**

**REIMBURSE COSTS OF IMPROVEMENT FOR MSU FEDERAL CREDIT UNION**

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**Marvin moved, Olson supported, to approve the Delhi Charter Township Downtown Development Authority and Delhi Charter Township Brownfield Redevelopment Authority Agreement to Improve land and Reimburse Costs for MSU Federal Credit Union.**

SUBJECT TO APPROVAL

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Environmental Attorney Chuck Barbieri, Foster, Swift, Collins & Smith, P.C., was present to explain the purpose of the Agreement. The Agreement allows for the Brownfield Redevelopment Authority to capture the taxes for the property located at 2313 Cedar Street instead of the DDA, per Brownfield Plan #8.

A Roll Call Vote was recorded as:

Ayes: Ammon, Cosgrove, Fauser, Hayhoe, Leighton, Marvin, Olson, Rae

Absent: Miller

**MOTION CARRIED**

**REPORTS**

**Executive Director**

Mr. Haas reported that the DDA intends to demolish Happy's Inn. The former tattoo building will remain in place. There are several interested parties looking at 2361 Cedar. He also reported that he gave a presentation on Realize Cedar at the Holt Kiwanis meeting.

**Farmers Market**

Lori Underhill reported that the Market will hold an Open House the evening of the Delhi Township Tree Lighting Ceremony on Wednesday, November 28, 2018.

**Advertising & Marketing Committee**

Mr. Leighton reported that the Committee talked about the new ad rates for Holt Now. The Volunteer Bureau is getting a database up and running.

**Planning Commission**

Ms. Olson reported that the Planning Commission approved a conditional rezoning of property located at Cedar Street and Holbrook Drive. The proposed development consists of single story apartment buildings.

**Supervisor**

There was no report.

**Treasurer**

There was no report.

**Members**

None.

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**Limited Comments**

None.

**ADJOURNMENT**

The meeting was adjourned at 7:17 p.m.

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Nanette Miller, Secretary

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SUBJECT TO APPROVAL