

DELHI CHARTER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY MEETING

Meeting Location – Holt Community Center

4410 Holt Road, Holt, MI

Tuesday, August 27, 2019

7:00 p.m.

AGENDA

Call to Order

Pledge of Allegiance

Roll Call

Comments from the Public

ANYONE WISHING TO COMMENT ON ANY MATTER NOT ON THE AGENDA MAY DO SO AT THIS TIME. PERSONS ADDRESSING THE BOARD MUST STATE THEIR NAME AND ADDRESS FOR THE RECORD AND WILL BE GIVEN FOUR (4) MINUTES.

Set/Adjust Agenda

Approval of Minutes: **Regular Meeting of May 28, 2019**
 Regular Brownfield Meeting of May 28, 2019

Informational Meeting For Taxing Jurisdictions

Pursuant to Recodified Tax Increment Financing Act 57 of 2018
Distribution, Review, and Discussion of 2019 Report

Business

1. 2020 Budget – Preliminary Review

Late Agenda Item

- 2.

Reports

3. Executive Director
4. Farmers Market
5. Holt Fest 2019
6. Marketing Committee
7. Planning Commission
8. Supervisor
9. Treasurer
10. Members

Limited Comments

MEMBERS OF THE PUBLIC MAY TAKE THE OPPORTUNITY TO ADDRESS THE BOARD REGARDING ANY ITEM ON THE AGENDA AT THE TIME SUCH ITEM IS OPEN FOR DISCUSSION BY THE BOARD. ANYONE WISHING TO COMMENT ON ANY MATTER NOT ON THE AGENDA MAY DO SO AT THIS TIME.

Adjournment

**DELHI CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY BOARD
MINUTES OF REGULAR MEETING HELD ON MAY 28, 2019**

The Downtown Development Authority met Tuesday, May 28, 2019 in a regular meeting at the Holt Community Center, 4410 Holt Road, Holt, Michigan. Chairperson Leighton called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

MEMBERS PRESENT: Harry Ammon, Rick Brown, Rita Craig, Tim Fauser, John Hayhoe, David Leighton, Nanette Miller, Sally Rae

MEMBERS ABSENT: Steven L. Marvin

OTHERS PRESENT: C. Howard Haas, DDA Executive Director, Lori Underhill, DDA Deputy Director

PUBLIC COMMENT: None.

SET/ADJUST AGENDA

There were no adjustments to the agenda.

APPROVAL OF MINUTES

Fauser moved, Ammon supported, to approve the regular meeting minutes of April 30, 2019.

A Voice Poll Vote was recorded as follows: All Ayes

Absent: Marvin

MOTION CARRIED

UPDATE

ESKER LANDING CONSTRUCTION PROGRESS

Todd Sneathen, Hubbell, Roth and Clark, Inc. was present to give an update on the construction progress of Esker Landing. Mr. Sneathen shared photographs of the site and shared what had been completed to date and gave an estimate of the project's conclusion date.

BUSINESS

SECOND AMENDMENT TO TRANSFER/DEVELOPMENT AGREEMENT – ESKER SQUARE

Miller moved, Ammon supported, to approve the Second Amendment to the Transfer/Development Agreement between Delhi Township Downtown Development Authority and 2000 Cedar, LLC.

Scott Gillespie, The Gillespie Company and 2000 Cedar, LLC, developer for Esker Square, spoke briefly about the need to extend the time limit to begin vertical construction on Esker Square. Additional leases must be secured before funding can be finalized. The site plan may also be changed to include apartments on the ground floor of the development. This will require

**DELHI CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY BOARD
MINUTES OF REGULAR MEETING HELD ON MAY 28, 2019**

a Special Use Permit which has been applied for with the Delhi Township Community Development Department.

Attorney Gordon VanWieren, Thrun Law Firm, P.C., spoke briefly about the amendment that had been drafted in concert with Mr. Gillespie's legal counsel. The project must begin vertical construction no later than October 31, 2019.

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Brown, Craig, Fauser, Hayhoe, Leighton, Miller, Rae

Absent: Marvin

MOTION CARRIED

INCREASE OF SPENDING AUTHORIZATION LIMIT

Fauser moved, Leighton supported, that the Delhi Charter Township Downtown Development Authority amend Article VIII, Section 2 of the By-Laws to increase the spending authorization limit from \$1,500.00 to \$2,500.00 to bring the By-Laws into line with current Township policy.

Executive Director Haas reviewed his memorandum dated May 13, 2019. In 2016, Delhi Township amended its Purchasing and Accounts Payable policies to increase the spending allowances of department heads to \$2,500.00. The DDA By-Laws will be similarly amended.

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Brown, Craig, Fauser, Hayhoe, Leighton, Miller, Rae

Absent: Marvin

MOTION CARRIED

REPORTS

Executive Director

Mr. Haas reported that he continues to meet regularly with The Gillespie Company regarding the construction of Esker Square. A potential recommendation for the sale of the 37 acres at Holt Road and Holloway Drive is in progress. There are many interested parties in the former tattoo parlor located on the former Happy's Inn site.

Farmer's Market/Holt Community Center

Lori Underhill reported that the first Food Frenzy event of the summer was a huge success. Attendees were parking and walking all along Cedar Street. The next event will be Wednesday, June 12 from 5:00 – 8:00. Future events will be held on July 10, August 7, and September 11. Ms. Underhill also reported that Since January 1, over 70 meetings have been held at the Holt Community Center (DDA building).

**DELHI CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY BOARD
MINUTES OF REGULAR MEETING HELD ON MAY 28, 2019**

Advertising & Marketing Committee

Mr. Leighton reported that the Committee did not meet in May.

Planning Commission

Ms. Craig reported that the Planning Commission met to discuss the final Preliminary Plat for the Berry Farms Subdivision on Aurelius Road and the final site plan for the Redwood development on Cedar Street at Holbrook. The 2019 Capital Improvement Plan was also approved.

Supervisor

Mr. Hayhoe reported that the Memorial Day parade was well attended. Channel 10 News was present. Holt Fest takes place on Saturday, August 17. Gravity BBQ is working on opening their restaurant but is working through some issues with the State of Michigan. Tracy Miller is doing well in her new position as Township Manager. Delhi Township had the greatest number of new home built in the local area last year.

Treasurer

Ms. Rae reported that the Township audit of fiscal year 2018 is in its final stages. Financial reports will be provided when they become available.

Members

None.

ADJOURNMENT

The meeting was adjourned at 7:55 p.m.

Nanette Miller, Secretary

/lau

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
BROWNFIELD REDEVELOPMENT AUTHORITY BOARD
MINUTES OF REGULAR MEETING HELD ON MAY 28, 2019**

The Brownfield Redevelopment Authority met Tuesday, May 28, 2019 in a regular meeting at the Holt Community Center, 4410 Holt Road, Holt, Michigan. Chairperson Leighton called the meeting to order at 7:56 p.m.

MEMBERS PRESENT: Harry Ammon, Rick Brown, Rita Craig, Tim Fauser, John Hayhoe, David Leighton, Nanette Miller, Sally Rae

MEMBERS ABSENT: Steven L. Marvin

OTHERS PRESENT: C. Howard Haas, DDA Executive Director; Lori Underhill, DDA Deputy Director

PUBLIC COMMENT: None

Set/Adjust Agenda: There were no changes to the agenda.

BUSINESS

MSUFCU EGLE BROWNFIELD GRANT AGREEMENT

Rae moved, Craig supported, to approve the Brownfield Grant Agreement between the Michigan Department of Environment, Great Lakes, and Energy and the Delhi Charter Township Brownfield Redevelopment Authority for the Michigan State University Federal Credit Union project.

Environmental Attorney Charles Barbieri, Foster, Swift, Collins & Smith, P.C., was present to explain the scope of the Grant Agreement. It is similar to the Grant received for Brownfield Plan #4 last year. It allows for the reimbursement of \$370,000 for due care activities.

A Roll Call Vote was recorded as:

Ayes: Ammon, Brown, Craig, Fauser, Hayhoe, Leighton, Miller, Rae

Absent: Marvin

MOTION CARRIED

AGREEMENT IN SUPPORT OF BROWNFIELD GRANT CONTRACT – MSUFCU

Craig moved, Leighton supported, to approve the Agreement in Support of Brownfield Grant Agreement between Michigan State University Federal Credit Union, Triterra, LLC, and the Delhi Charter Township Brownfield Redevelopment Authority.

Mr. Barbieri explained the purpose of the Agreement. A condition of the EGLE Grant is to have an Agreement in place between the Grantee, developer, and the contractor for the due care activities. It allows the contractor access to the property, describes the reimbursement process, and protects the Brownfield Redevelopment Authority. It is similar to the Agreement in place for the Esker Square project.

**DELHI CHARTER TOWNSHIP
BROWNFIELD REDEVELOPMENT AUTHORITY BOARD
MINUTES OF REGULAR MEETING HELD ON MAY 28, 2019**

Janet Michaluk, Brownfield Coordinator for the Lansing District Office of EGLE, explained that her department, formerly the Michigan Department of Environmental Quality, changed its name recently to the Michigan Department of Environment, Great Lakes, and Energy, or EGLE (pronounced Eagle).

A Roll Call Vote was recorded as:

Ayes: Ammon, Brown, Craig, Fauser, Hayhoe, Leighton, Miller, Rae

Absent: Marvin

MOTION CARRIED

Limited Comments

None.

ADJOURNMENT

The meeting was adjourned at 8:06 p.m.

Nanette Miller, Secretary

/lau

SUBJECT TO APPROVAL

2019 Downtown Development Authority & Brownfield Redevelopment Authority Activities

Informational Meeting for Taxing Jurisdictions

Pursuant to Recodified Tax Increment Financing Act 57 of 2018

August 27, 2019, 7:00 p.m.

- Realize Cedar Project Completion – \$7M investment for the complete reconstruction of Cedar Street between Aurelius Road and Holt Road; geofencing campaign to assist businesses impacted by construction
- Esker Landing – \$1.3M investment in new park with water access for fishing, boat launch for kayakers and canoers, non-motorized trail extension from Cedar Street trail (to connect with Mason trail in the future) – DDA, Township, and Michigan Department of Natural Resources Trust Fund Grant funded. Ribbon Cutting ceremony on Wednesday, August 28 at 1:00 p.m.
- Received Michigan Department of Environment, Great Lakes and Energy (EGLE) Grant for Michigan State University Federal Credit Union site in the amount of \$370,000 for environmental clean-up. Construction began this month on the \$5.5M project.
- Environmental work for Esker Square, utilizing \$240,000 EGLE Grant
- Completion of demolition of former Happy's Motel at 2176 Cedar Street. Multiple interested parties in former tattoo building remaining on site.
- Sale of 2361 Cedar (former Hungry Howie's building) to Paul Back. Construction to begin late 2019 or early 2020 on \$1M project.
- Development of property underway on Park Lane, sold by the DDA in 2018. 1 of 2 homes has been constructed by Stacy Byers.
- Operation of Holt Farmers Market, one of the Township's most popular destinations – SNAP (EBT), Double Up Food Bucks, Senior and WIC Project FRESH coupons accepted
- Quarterly Newsletter focusing on Delhi Township businesses – Our Town
- Supported Township events: Music in the Garden, Holt Fest
- Housing Market Assessment

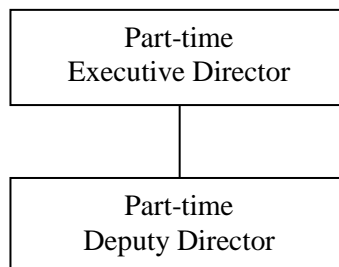
Delhi Downtown Development Authority (248)

The Delhi Township Downtown Development Authority (DDA) has a separate legal identity but operates in conformity with many of the Township's policies and procedures. The DDA is reported in the Township's financial statements as a discretely presented component unit.

PURPOSE OF THIS FUND: The DDA was organized pursuant to Township Ordinance No. 80 and Act 197 of the Public Acts of 1975, as amended, now recodified as Public Act 57 of 2018. The primary purpose of the DDA is to provide for the ongoing maintenance, promotion, security, and continued operation of the DDA District. A Board of Directors appointed by the Township Board governs the DDA. This DDA's mission is as follows: to promote economic development through business attraction/retention programs and works to foster investment within the DDA District. It strives to increase the Township's tax base and strengthen the local economy while maintaining those qualities that make Delhi Township a desirable place to live and work.

There are eight departments in the DDA. They are:

- Administration
- Marketing and Promotion
- Infrastructure
- Other Functions
- Capital Outlay
- 2016 DDA Development
- 2017 DDA Development
- Debt Service



Staffing Levels			
	2018	2019	2020
Executive Director	0.60	0.60	0.60
Deputy Director	0.60	0.60	0.60
Total	1.20	1.20	1.20

DOWNTOWN DEVELOPMENT AUTHORITY FUND SUMMARY

Description	2018 Actual	2019 Budget	2019 Projected	2020 Budget
Revenues				
Property Taxes	\$ 1,623,300	\$ 1,497,800	\$ 1,502,800	\$ 1,497,800
Grants	3,000	304,000	304,000	-
Interest and rentals	133,024	21,000	51,000	21,000
Intergovernmental	-	480,000	480,000	-
Other	4,056	16,500	11,420	11,420
Total Revenues	1,763,380	2,319,300	2,349,220	1,530,220
Expenditures				
Community and Economic Dev				
Administration	127,722	137,130	137,860	138,990
Marketing & Promotion	169,491	174,760	183,150	181,790
Other Functions	166,311	170,080	166,630	165,540
Infrastructure Projects	12,264	40,000	59,604	40,000
Capital Outlay	319,539	990,000	1,345,920	135,000
Development Capital Outlay/Improvements	5,546,697	1,125,000	1,496,620	225,000
Debt Service	89,325	-	-	-
Total Expenditures	6,431,349	2,636,970	3,389,784	886,320
Other Financing Sources (Uses)				
Sale of Assets	30,920	-	45,000	-
Transfer to DDA Debt Service Funds	(1,010,677)	(1,094,140)	(1,094,140)	(1,099,870)
Total Other Financing Sources (Uses)	(979,757)	(1,094,140)	(1,049,140)	(1,099,870)
Revenues over (under) expenditures	(5,647,726)	(1,411,810)	(2,089,704)	(455,970)
Fund Balance, Beginning	9,472,122	3,824,396	3,824,396	1,734,692
Fund Balance, Ending	\$ 3,824,396	\$ 2,412,586	\$ 1,734,692	\$ 1,278,722

DDA Revenue

GL Number	Description	2018 Activity	06/30/2019		YTD As Of 06/30/2019	2019 PROJECTED	2020 REQUESTED
			Amended	Budget			
248-000.00-403.005	CURR PROP TAXES-AD VAL.	\$ 1,585,884	\$ 1,466,800		\$ 1,279,848	\$ 1,466,800	\$ 1,466,800
248-000.00-404.005	IFT/CFT CAPTURED TAX REV	21,451	23,000		14,057	23,000	23,000
248-000.00-445.000	DELQ TAX	13,034	7,000		8,230	12,000	7,000
248-000.00-445.005	DELINQT INTER & PENALTY	2,929	1,000		307	1,000	1,000
248-000.00-570.000	STATE GRANTS	3,000	304,000		-	304,000	-
248-000.00-581.000	INTERGOVERNMENTAL REV	-	480,000		480,000	480,000	-
248-000.00-664.000	INTEREST	125,583	10,000		26,257	40,000	10,000
248-000.00-670.010	RENT-FARMERS MARKET	7,442	11,000		4,438	11,000	11,000
248-000.00-672.040	GREASE LOAN	-	-		1,960	3,920	3,920
248-000.00-673.000	SALE OF FIXED ASSETS	30,920	-		45,000	45,000	-
248-000.00-686.643	REIMB FROM LSR FUND	-	-		-	-	-
248-000.00-687.000	REFUNDS/REBATE/REIMB	-	2,500		2,222	2,500	2,500
248-000.00-694.000	MISCELLANEOUS REVENUE	4,056	14,000		1,353	5,000	5,000
Total		\$ 1,794,300	\$ 2,319,300		\$ 1,863,673	\$ 2,394,220	\$ 1,530,220

DDA ADMINISTRATION (728)

Purpose

To provide leadership in promoting economic development through business attraction/retention programs and work to foster investment within the DDA District.

Activities

Expenditures in this activity include costs relating to the part-time Executive Director and part-time Deputy Director, plus other administrative costs such as legal fees, education, insurance, office supplies, and building maintenance.

Year 2020 Goals

1. Continue to provide leadership in the ongoing maintenance, promotion, and continued operation of the DDA District.
2. Continue striving to increase the Township's tax base and strengthen the local economy while maintaining those qualities that make Delhi Township a desirable place to live and work.

Resources Needed

The attached year 2020 budget requests expenditures of \$138,990.

DEPT 728.00 DDA ADMINISTRATION

GL Number	Description	2018 Activity	06/30/2019	YTD As Of 06/30/2019	2019	2020
			Amended Budget		PROJECTED	REQUESTED
248-728.00-703.005	PART TIME HELP	\$ 76,170	\$ 79,290	\$ 37,855	\$ 79,290	\$ 80,970
248-728.00-715.000	SOCIAL SECURITY/MEDICARE	1,104	1,150	549	1,150	1,180
248-728.00-718.000	PENSION CONTRIBUTION	2,285	2,380	1,136	2,380	2,430
248-728.00-724.000	WORKERS COMP	200	360	116	360	370
248-728.00-726.000	OFFICE SUPPLIES	3,760	1,200	252	1,200	1,200
248-728.00-801.000	LEGAL FEES	17,245	20,000	8,505	20,000	20,000
248-728.00-802.005	DUES AND SUBSCRIPTIONS	1,279	1,470	545	1,470	1,470
248-728.00-803.000	POSTAGE	59	150	3	100	100
248-728.00-807.000	AUDIT FEES	2,651	2,730	2,567	3,010	2,870
248-728.00-818.000	CONTRACTUAL SERVICES	16,964	20,000	9,780	20,000	20,000
248-728.00-853.000	TELEPHONE/COMMUNICATIO	1,964	1,900	1,006	2,000	2,000
248-728.00-870.000	MILEAGE	529	400	-	500	500
248-728.00-902.005	PRINTING AND PUBLISHING	82	300	-	100	100
248-728.00-910.000	INSURANCE & BONDS	3,070	3,800	3,379	3,800	3,800
248-728.00-956.000	MISCELLANEOUS	359	1,000	974	1,500	1,000
248-728.00-960.000	EDUCATION & TRAINING	-	1,000	-	1,000	1,000
248-728.00-970.000	CAPITAL OUTLAY	-	-	-	-	-
Total		\$ 127,722	\$ 137,130	\$ 66,666	\$ 137,860	\$ 138,990

Account #	Description and Calculation	Calcs	2019 Budget	2019 Projected	2020 Request
	DDA ADMINISTRATION				
728-703.005	Part Time Help		79,290	79,290	80,970
	Year 2019				
	Director \$4,000/mo x 12 mo	48,000			
	Admin Sec Gr 6, Step 4, 900 hrs @ 23.728/hr	21,355			
	Admin Sec Gr 6, Step 5, 300 hrs @ 24.769/hr	7,430			
	Deputy Director Pay	2,500			
	Total	79,285			
	Year 2020				
	Director \$4,000/mo x 12 mo	48,000			
	Admin Sec Gr 6, Step 5, 1200 hrs @ \$25.388/hr	30,466			
	Deputy Director Pay	2,500			
	Total	80,966			
728-715.000	Social Security/Medicare		1,150	1,150	1,180
	Year 2019				
	79,285 wages x .0145	1,150			
	Year 2020				
	80,966 wages x .0145	1,174			
728-718.000	Pension Contribution		2,380	2,380	2,430
	Year 2019				
	79,285 wages x 3%	2,379			
	Year 2020				
	80,966 wages x 3%	2,429			
728-724.000	Workers Comp		360	360	370
	Year 2019: 79,285 x .0045 =	358			
	Year 2019: 80,966 x .0045=	364			
728-726.000	Office Supplies		1,200	1,200	1,200
	Year 2019	1,200			
	Year 2020	1,200			
728-801.000	Legal Fees (land sales, contracts, general)		20,000	20,000	20,000
	Year 2019	20,000			
	Year 2020	20,000			
728-802.005	Dues & Subscriptions		1,470	1,470	1,470
	Year 2019	1470			
	Year 2020	1470			
728-803.000	Postage		150	100	100
	Year 2019	100			
	Year 2020	100			
728-807.000	Audit Fees		2,730	3,010	2,870
	Year 2019	3,010			
	Year 2020	2,870			
728.818.000	Contractual Services - Encompass, Rose Pest, ACD.net		20,000	20,000	20,000
	Year 2019	20,000			
	Year 2020	20,000			
728-853.000	Telephone/Communications - ACD.net, Haas Cell		1,900	2,000	2,000
	Year 2019	2,000			
	Year 2020	2,000			
728-870.000	Mileage		400	500	500
	Year 2019	500			
	Year 2020	500			
728-902.005	Printing & Publishing		300	100	100
	Year 2019	100			
	Year 2020	100			
728-910.000	Insurance & Bonds		3,800	3,800	3,800
	Year 2019	3,800			
	Year 2020	3,800			
728-956.000	Miscellaneous		1,000	1,500	1,000
	Year 2019	1,500			
	Year 2020	1,000			
728-960.000	Education & Training		1,000	1,000	1,000
	Year 2019 - MEDA, MSU, Mid-America Dev Conf	1,000			
	Year 2020 - MEDA, MSU, Mid-America Dev Conf	1,000			
	TOTAL ADMINISTRATION EXPENDITURES		137,130	137,860	138,990

DDA MARKETING & PROMOTION (729)

Purpose

To promote and market the Township as an attractive place to live and do business.

Activities

Expenditures in this activity include costs relating to local business advertising, promoting businesses via the DDA newsletter *Our Town*, and supporting the Farmers' Market.

Year 2020 Goals

1. Support and promote the Farmers' Market and provide for various improvements of the Farmers' Market building
2. Provide business promotion and support through electronic publication of *Our Town*, HoltNow, and other enhancements
3. Promote community events
4. Encourage community beautification with the placement of public art and murals

Resources Needed

The attached year 2020 budget requests expenditures of \$181,790.

DEPT 729.00 DDA MARKETING & PROMOTION

GL Number	Description	2018 Activity	06/30/2019	YTD As Of 06/30/2019	2019	2020
			Amended Budget		PROJECTED	REQUESTED
248-729.00-703.005	PART TIME HELP	\$ 43,751	\$ 44,180	\$ 21,427	\$ 44,540	\$ 47,900
248-729.00-715.000	SOCIAL SECURITY/MEDICARE	3,347	3,380	1,639	3,410	3,670
248-729.00-724.000	WORKERS COMP INSUR	215	200	125	200	220
248-729.00-884.000	DDA ADVERTISING	94,759	96,000	40,790	96,000	96,000
248-729.00-888.000	FARMERS MARKET	15,230	13,000	10,059	18,000	13,000
248-729.00-888.002	DOUBLE UP BUCKS	2,154	4,000	438	3,000	3,000
248-729.00-956.000	MISCELLANEOUS	10,035	14,000	7,352	18,000	18,000
Total		\$ 169,491	\$ 174,760	\$ 81,830	\$ 183,150	\$ 181,790

Account No.	Description	Calcs	2019 Budget	2019 Projected	2020 Request
	MARKETING AND PROMOTION				
729-703.005	Part Time Help		44,180	44,540	47,900
	Year 2019				
	Farmers Mkt Asst - Grade E, Step 2 - 312 hrs @ 14.978/hr	4,680			
	Farmers Mkt Maint - Grade E, Step 2 - 180 hrs @ 14.978/hr	2,700			
	Market Manager - Grade 8, Step 3: 800 hrs @ 28.088/hr	22,470			
	Market Manager - Grade 8, Step 4: 500 hrs @ 29.364/hr	14,690			
	Total	44,540			
	Year 2020				
	Farmers Mkt Asst - Grade E, Step 2 - 312 hrs @ 15.352/hr	4,790			
	Farmers Mkt Maint - Grade E, Step 2 - 180 hrs @ 15.352/hr	2,770			
	Market Manager - Grade 8, Step 4 - 1340 hrs @ 30.098/hr	40,340			
	Total	47,900			
729-715.000	SS/Medicare		3,380	3,410	3,670
	Year 2019: 44,540 wages x 0.0765	3,410			
	Year 2020: 47,900 wages x 0.0765	3,670			
729-724.000	Workers Comp		200	200	220
	Year 2019: 44,540 wages x 0.0045	200			
	Year 2020: 47,900 wages x 0.0045	220			
729-884.000	Advertising		96,000	96,000	96,000
	Year 2019				
	Newsletter - \$40,000	40,000			
	Blohm planning & promos - \$15,000	15,000			
	Advertising - \$5000	5,000			
	Music in the Garden - \$6,000	6,000			
	Cooperative Event Advertising w/Twp - \$12,000	12,000			
	Holt Hometown Festival - \$8,000	8,000			
	Misc - \$10,000	10,000			
	Total	96,000			
	Year 2020				
	Newsletter - \$40,000	40,000			
	Blohm planning & promos - \$15,000	15,000			
	Advertising - \$5000	5,000			
	Music in the Garden - \$6,000	6,000			
	Cooperative Event Advertising w/Twp - \$12,000	12,000			
	Holt Hometown Festival - \$8,000	8,000			
	Misc - \$10,000	10,000			
	Total	96,000			
729-888.000	Farmers Market		13,000	18,000	13,000
	Year 2019				
	Promotion - \$6,000	6,000			
	Bldg Maint - \$12,000	12,000			
	Total	18,000			
	Year 2020				
	Promotion - \$6,000	6,000			
	Bldg Maint - \$7,000	7,000			
	Total	13,000			
729-888.002	Double Up Bucks		4,000	3,000	3,000
	Year 2019	3,000			
	Year 2020	3,000			
729-956.000	Miscellaneous		14,000	18,000	18,000
	Year 2019				
	Web hosting and maintenance	5,000			
	Miscellaneous	1,000			
	Seed money to Holt Non-Profit Coalition	12,000			
	Total	18,000			
	Year 2020				
	Web hosting/maintenance	5,000			
	Miscellaneous	1,000			
	Seed money to Holt Non-Profit Coalition	12,000			
	Total	18,000			
	TOTAL MARKETING AND PROMOTION		174,760	183,150	181,790

DDA INFRASTRUCTURE (731)

Purpose

To build and improve physical structures such as streetscapes and sidewalks in the DDA District that create both a safe and attractive environment.

Activities

Expenditures in this activity are for street, sidewalk, landscaping, and other physical improvements.

Year 2020 Goals

1. Fund infrastructure improvement and rehabilitation programs identified by the Township and DDA Board as supporting the continued tax base growth and development within the DDA District.
2. Work with Community Development to enhance Non-Motorized Trail and Trailhead Parks.

Resources Needed

The attached year 2020 budget requests expenditures of \$40,000.

DEPT 731.00 DDA INFRASTRUCTURE PROJECTS

GL Number	Description	2018 Activity	06/30/2019		YTD As Of 06/30/2019	2019 PROJECTED	2020 REQUESTED
			Amended	Budget			
248-731.00-933.000	STREETSCAPE REPR & MAIN	\$ 2,600	\$	10,000	\$ 2,308	\$ 10,000	\$ 10,000
248-731.00-933.010	SIDEWALK REPAIR & MAINT	-		-	-	-	-
248-731.00-956.000	MISCELLANEOUS	4,989		5,000	-	5,000	5,000
248-731.00-974.010	NON-MOTORIZED PATHWAYS	4,675		25,000	-	25,000	25,000
248-731.00-978.010	GREASE TRAP LOAN-CHARLA	-		-	19,604	19,604	-
Total		\$ 12,264	\$	40,000	\$ 21,912	\$ 59,604	\$ 40,000

DDA OTHER FUNCTIONS (850)

Purpose

To account for DDA building and equipment maintenance, utility payments.

Activities

Expenditures in this activity are for DDA property maintenance and projects, utility payments, and tax adjustments.

Year 2020 Goals

1. Provide for on-going maintenance within the DDA District.
2. Provide bond payments for the Non-Motorized Trail.

Resources Needed

The attached year 2020 budget requests expenditures of \$165,540.

DEPT 850.00 OTHER FUNCTIONS

GL Number	Description	2018 Activity	06/30/2019		YTD As Of 06/30/2019	2019		2020
			Amended Budget			PROJECTED		REQUESTED
248-850.00-818.000	CONTRACTUAL SERVICES	\$ 10,010	\$ 8,500		\$ 2,317	\$ 5,600		\$ 6,600
248-850.00-921.030	UTILITIES - WATER	1,259	1,200		479	1,200		1,200
248-850.00-921.035	UTILITIES - SEWER	917	1,200		761	1,200		1,200
248-850.00-921.040	UTILITIES - ELECTRIC	12,680	9,000		2,299	8,000		8,000
248-850.00-921.045	UTILITIES - GAS	5,336	3,550		2,158	4,000		4,000
248-850.00-930.000	BUILDING MAINTENANCE & R	38	2,000		26	2,000		2,000
248-850.00-956.000	MISCELLANEOUS	-	-		-	-		-
248-850.00-964.000	TAX ADJUSTMENTS TO COUN	-	10,000		-	10,000		10,000
248-850.00-967.025	DDA PROPERTIES-DRAIN/TAX	19,351	20,000		-	20,000		20,000
248-850.00-969.016	COMMUNITY AND ECON DEVE	116,720	114,630		7,315	114,630		112,540
Total		\$ 166,311	\$ 170,080		\$ 15,355	\$ 166,630		\$ 165,540

Account #	Description	Explanation and/or Calculations	2019 Budget	2019 Proj	2020 Request
	DDA Other Functions				
818.000	Contractual Services	1. Rubbish Removal	8,500	5,600	6,600
		2019: 600.00			
		2020: 660.00			
		2. Cleaning Service			
		2019: 5,000.00			
		2020: 6,000.00			
921.030	Utilities - Water	2019: 1,200.00	1,200	1,200	1,200
		2020: 1,200.00			
921.035	Utilities - Sewer	2019: 1,200.00	1,200	1,200	1,200
		2020: 1,200.00			
921.040	Utilities - Electricity	2019: 8,000.00	9,000	8,000	8,000
		2020: 8,000.00			
921.045	Utilities - Gas	2019: 4,000.00	3,550	4,000	4,000
		2020: 4,000.00			
930.000	Building Maintenance & Repairs		2,000	2,000	2,000
964.000	Tax Adjustments to Co/Twp	MTT & BOR Adjustments	10,000	10,000	10,000
967.025	DDA Prop-Drain/Tax/Assessments		20,000	20,000	20,000
969.016	Community & Econ Development	2019 NMT Bond Pmt to Twp 114,630	114,630	114,630	112,540
		2020 NMT Bond Pmt to Twp 112,540			
		Other Functions Total	170,080	166,630	165,540

DDA CAPITAL OUTLAY (903)

Purpose

To purchase and redevelop underutilized properties in the DDA District.

Activities

Expenditures in this activity are for purchasing, improving and rehabilitating property.

Year 2020 Goals

1. Identify under or inappropriately utilized sites within the DDA District and assist in the development of these sites.

Resources Needed

The attached year 2020 budget requests expenditures of \$135,000.

DEPT 903.00 CAPITAL OUTLAY-DDA

GL Number	Description	2018 Activity	06/30/2019	YTD As Of 06/30/2019	2019	2020
			Amended Budget		PROJECTED	REQUESTED
248-903.00-971.000	CAPITAL OUTLAY-LAND	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000
248-903.00-971.010	LAND HELD FOR RESALE	206,501	-	-	-	-
248-903.00-971.134	FARMERS MARKET-2150 CEDAR	-	10,000	-	-	10,000
248-903.00-971.137	ESKER LANDING PARK	113,038	880,000	465,726	1,345,920	25,000
Total		\$ 319,539	\$ 990,000	\$ 465,726	\$ 1,345,920	\$ 135,000

DDA DEVELOPMENT (903.05)

Purpose

To purchase and redevelop underutilized properties along the Cedar Street Corridor and downtown triangle area.

Activities

New taxable bonds were issued in the amount of \$1.5 Million in August 2016 in an effort to purchase, improve and rehabilitate property along the Cedar Street Corridor and downtown triangle area.

Year 2020 Goals

1. Identify under or inappropriately utilized sites along the Cedar Street Corridor and downtown triangle area and assist in the development of these sites.

Resources Needed

The attached year 2020 budget requests expenditures of \$225,000.

DEPT 903.05 2016 DDA DEVELOPMENT

GL Number	Description	2018 Activity	06/30/2019	YTD As Of 06/30/2019	2019 PROJECTED	2020 REQUESTED
			Amended Budget			
248-903.05-818.000	CONTRACTUAL SERVICES	\$ 22,459	\$ -	\$ -	\$ -	\$ -
248-903.05-956.000	MISCELLANEOUS	1,470	-	-	-	-
248-903.05-970.000	CAPITAL OUTLAY	283,452	225,000	-	225,000	225,000
Total		\$ 307,381	\$ 225,000	\$ -	\$ 225,000	\$ 225,000

DDA DEVELOPMENT (903.17)

Purpose

To facilitate the construction of the Realize Cedar Project.

Activities

New limited tax bonds were issued in the amount of \$6.75 Million in August 2017 to facilitate the construction of the Realize Cedar Project.

The Realize Cedar Construction was finalized in June 2019.

Resources Needed

The attached year 2020 budget requests expenditures of \$0.

DEPT 903.17 2017 DDA DEVELOPMENT

GL Number	Description	2018 Activity	06/30/2019	YTD As Of 06/30/2019	2019 PROJECTED	2020 REQUESTED
			Amended Budget			
248-903.17-818.000	CONTRACTUAL SERVICES	\$ 5,239,317	\$ 900,000	\$ 648,826	\$ 1,271,620	\$ -
248-903.17-970.000	CAPITAL OUTLAY	-	-	-	-	-
Total		\$ 5,239,317	\$ 900,000	\$ 648,826	\$ 1,271,620	\$ -

DDA DEBT SERVICE (905)

Purpose

To account for bond principal and interest due in the current year.

Activities

Expenditures in this activity are for the following bonds:

1. 2016 Refunding bonds issued to replace 2008 DDA bonds maturing from 2019 to 2024.
2. 2016 Development bonds issued to facilitate growth within the DDA District.
3. 2017 Development bonds issued to facilitate the Realize Cedar project.

Resources Needed

The attached year 2020 budget requests expenditures of \$1,099,870.

DEPT 905.00 DEBT SERVICE

GL Number	Description	2018 Activity	06/30/2019	YTD As Of 06/30/2019	2019	2020
			Amended Budget		PROJECTED	REQUESTED
248-905.00-991.300	PRINCIPAL PAYMT-2003 DDA BC	\$ 85,000	\$ -	\$ -	\$ -	\$ -
248-905.00-995.300	INTEREST PAYMT-2003 DDA BOI	3,825	-	-	-	-
248-905.00-999.000	PAYING AGENT FEES	500	-	-	-	-
248-905.00-999.220	TRANSFER OUT-392 2008 DDA B	617,623	-	-	-	-
248-905.00-999.391	TRANS OUT-2016 DDA REF BONI	71,984	773,850	35,992	773,850	780,610
248-905.00-999.395	TRANS OUT-2016 DDA DEV BON	108,026	107,240	20,867	107,240	106,210
248-905.00-999.397	TRANS OUT-2017 DDA REALIZE (213,044	213,050	106,272	213,050	213,050
Total		\$ 1,100,001	\$ 1,094,140	\$ 163,130	\$ 1,094,140	\$ 1,099,870

DDA 2016 REFUNDING BOND DEBT SERVICE FUND SUMMARY (391)
2017-2024 (8 YEARS)

This bond was issued in 2016 to defease the callable portion of the 2008 DDA Bonds. The 2008 Bonds funded the following six projects in the DDA district: reconstruction of Cedar St. from Dallas to Holbrook, infrastructure for Cedar Hts. neighborhood, infrastructure for Delhi NE/Depot St. area, sidewalks and lighting along Holt Rd. from Thorburn to Aspen Lakes, construction of Senior Citizens' Center, and landscaping corner of Holt & Aurelius Rds. The revenue for 90% of the bond payments comes from the Downtown Development authority, with the remaining portion paid by the Sewer Fund.

	2018 Actual	2019 Budget	2019 Projected	2020 Budget
Revenues	\$ -	\$ -	\$ -	\$ -
Expenditures				
Debt Service	71,984	773,850	773,850	780,610
Total Expenditures	71,984	773,850	773,850	780,610
Revenues over (under) expenditures	(71,984)	(773,850)	(773,850)	(780,610)
Other financing sources (uses)				
Transfer from DDA	71,981	773,850	773,850	780,610
Total other financing sources (uses)	71,981	773,850	773,850	780,610
Fund Balance, Beginning	-	-	-	-
Fund Balance, Ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

2016 DDA REFUNDING BOND REVENUE

GL Number	Description	2018 Activity	06/30/2019		YTD As Of 06/30/2019	2019 PROJECTED	2020 REQUESTED
			Amended Budget				
391-000.00-699.065	TRANSFER IN FROM DELHI DDA	\$ 71,984	\$ 773,850		\$ 35,992	\$ 773,850	\$ 780,610
Total		\$ 71,984	\$ 773,850		\$ 35,992	\$ 773,850	\$ 780,610

2016 DDA REFUNDING DEBT SERVICE

GL Number	Description	2018 Activity	06/30/2019		YTD As Of 06/30/2019	2019 PROJECTED	2020 REQUESTED
			Amended Budget				
391-905.00-991.000	PRINCIPAL	\$ -	\$ 701,850		\$ -	\$ 701,850	\$ 719,850
391-905.00-995.000	INTEREST	71,984	72,000		35,992	72,000	60,760
Total		\$ 71,984	\$ 773,850		\$ 35,992	\$ 773,850	\$ 780,610

2016 DDA DEVELOPMENT BOND DEBT SERVICE FUND SUMMARY (395)
2017-2035 (19 YEARS)

This bond was issued in 2016 to fund various improvements to land, buildings, and infrastructure. The revenue for bond payments will come from DDA captured tax revenue.

	2018 Actual	2019 Budget	2019 Projected	2020 Budget
Revenues	\$ -	\$ -	\$ -	\$ -
Expenditures				
Debt Service	<u>108,026</u>	<u>107,240</u>	<u>107,240</u>	<u>106,210</u>
Total Expenditures	108,026	107,240	107,240	106,210
Revenues over (under) expenditures	(108,026)	(107,240)	(107,240)	(106,210)
Other financing sources (uses)				
Transfer from DDA	<u>108,026</u>	<u>107,240</u>	<u>107,240</u>	<u>106,210</u>
Total other financing sources (uses)	108,026	107,240	107,240	106,210
Fund Balance, Beginning	-	-	-	-
Fund Balance, Ending	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

2016 DDA DEVELOPMENT BOND REVENUE

GL Number	Description	06/30/2019				
		2018 Activity	Amended Budget	YTD As Of 06/30/2019	2019 PROJECTED	2020 REQUESTED
395-000.00-581.000	INTERGOVERNMENTAL REV	\$ -	\$ -	\$ -	\$ -	\$ -
395-000.00-699.065	TRANS IN FROM DELHI DDA	108,026	107,240	20,867	107,240	106,210
Total		\$ 108,026	\$ 107,240	\$ 20,867	\$ 107,240	\$ 106,210

2016 DDA DEVELOPMENT DEBT SERVICE

GL Number	Description	06/30/2019				
		2018 Activity	Amended Budget	YTD As Of 06/30/2019	2019 PROJECTED	2020 REQUESTED
395-905.00-991.000	PRINCIPAL	\$ 65,000	\$ 65,000	\$ -	\$ 65,000	\$ 65,000
395-905.00-995.000	INTEREST	42,526	41,740	20,867	41,740	40,710
395-905.00-999.000	PAYING AGENT FEES	500	500	-	500	500
Total		\$ 108,026	\$ 107,240	\$ 20,867	\$ 107,240	\$ 106,210

2017 DDA DEVELOPMENT BOND DEBT SERVICE FUND SUMMARY (397)
2017-2035 (19 years)

This bond was issued in 2017 to fund the implementation of the Realize Cedar Project. The revenue for bond payments will come from DDA captured tax revenue.

	2018 Actual	2019 Budget	2019 Projected	2020 Budget
Revenues	\$ -	\$ -	\$ -	\$ -
Expenditures				
Debt Service	<u>213,044</u>	<u>213,050</u>	<u>213,050</u>	<u>213,050</u>
Total Expenditures	213,044	213,050	213,050	213,050
Revenues over (under) expenditures	(213,044)	(213,050)	(213,050)	(213,050)
Other financing sources (uses)				
Transfer from DDA	<u>213,044</u>	<u>213,050</u>	<u>213,050</u>	<u>213,050</u>
Total other financing sources (uses)	213,044	213,050	213,050	213,050
Fund Balance, Beginning	-	-	-	-
Fund Balance, Ending	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

REALIZE CEDAR REVENUE

GL Number	Description	06/30/2019				
		2018 Activity	Amended Budget	YTD As Of 06/30/2019	2019 PROJECTED	2020 REQUESTED
397-000.00-699.065	TRANS IN FROM DELHI DDA	\$ 213,044	\$ 213,050	\$ 106,272	\$ 213,050	\$ 213,050
Total		\$ 213,044	\$ 213,050	\$ 106,272	\$ 213,050	\$ 213,050

REALIZE CEDAR DEBT SERVICE

GL Number	Description	06/30/2019				
		2018 Activity	Amended Budget	YTD As Of 06/30/2019	2019 PROJECTED	2020 REQUESTED
397-905.00-991.000	PRINCIPAL	\$ -	\$ -	\$ -	\$ -	\$ -
397-905.00-995.000	INTEREST	212,544	212,550	106,272	212,550	212,550
397-905.00-999.000	PAYING AGENT FEES	500	500	-	500	500
Total		\$ 213,044	\$ 213,050	\$ 106,272	\$ 213,050	\$ 213,050

Brownfield Redevelopment Authority Fund (243 Fund): The Delhi Charter Township Brownfield Redevelopment Authority is a separate legal identity operating in conformity with Delhi Charter Township's policies and procedures. The Brownfield Redevelopment Authority is reported in the Township's financial statements as a discretely presented component unit.

Purposes of the Fund: The Brownfield Redevelopment Authority was created pursuant to Public Act 381 of 1996, as amended. Resolution No. 2001-167, adopted by Delhi Charter Township Board of Trustees on September 4, 2001 authorizes its existence.

The primary purpose of the Brownfield Redevelopment Authority is to assist in financing environmental assessment, remediation and other environmental response activities as authorized by PA 381, as amended. All activities of the Authority are carried out in conformance with adopted Brownfield Redevelopment Plans under supervision of the Board of Directors of the Authority. The membership of the Board of Directors of the Brownfield Redevelopment Authority is composed of the Board of Directors of the Delhi Charter Township Downtown Development Authority.

The Authority may carry out its activities throughout Delhi Township. The objectives of the Authority are outlined in the most recently adopted Brownfield Redevelopment Plan and are as follows:

1. Clean-up of environmentally challenged properties.
2. Enhance the Township's tax base by preparing environmentally challenged properties for desirable and productive re-uses.
3. Identify sites that are "abandoned" as defined by Michigan law and facilitate their redevelopment.

Specific projects undertaken by the Brownfield Redevelopment Authority in support of these objectives as a part of the 2020 Budget include:

1. Reimbursement of costs related to the remediation of property at Esker Square (referred to as Brownfield #4).
2. Reimbursement of costs related to the remediation of property at Willoughby Estates (referred to as Brownfield #6).
3. Reimbursement of costs related to the remediation of property at 4495 Holt Road (referred to as Brownfield #7).
4. Reimbursement of costs related to the remediation of property at 2313 Cedar Street (referred to as Brownfield #8).
5. Identification of future eligible Brownfield projects; preparation of Brownfield Redevelopment Plans and implementation of plans.

For 2020, tax capture of \$376,070 is anticipated along with \$372,480 of expenditures.

BROWNFIELD FUND SUMMARY

	2018 Actual	2019 Budget	2019 Projected	2020 Budget
Revenues				
Taxes	\$ 77,935	\$ 229,300	\$ 254,560	\$ 376,070
Total Revenue	77,935	229,300	254,560	376,070
Expenditures				
Community and Economic Dev				
Brownfield-Administration	15,400	20,300	20,320	20,320
Remediation	51,435	177,800	227,650	352,160
Total Expenditures	66,835	198,100	247,970	372,480
Revenues over (under) expenditures	11,100	31,200	6,590	3,590
Fund Balance, Beginning	46	11,146	11,146	17,736
Fund Balance, Ending	\$ 11,146	\$ 42,346	\$ 17,736	\$ 21,326

Brownfield

GL Number	Description	2018 Activity	06/30/2019		YTD As Of 06/30/2019	2019 PROJECTED	2020 REQUESTED
			Amended	Budget			
243-000.00-403.040	CURR PROP TAX-BRWNFLD #4	\$ -	\$	25,000	\$ -	\$ 5,200	\$ 5,200
243-000.00-403.060	CUR PROP TAX-BRNFLD # 6	75,200		191,500	153,726	234,310	355,650
243-000.00-403.070	CUR PROP TAX-BRNFLD #7	2,734		12,800	9,333	12,120	12,290
243-000.00-403.0xx	CUR PROP TAX-BRNFLD #8					2,930	2,930
243-000.00-699.065	TRANSFER IN FROM DELHI DDA	-		-	-	-	-
Total		\$ 77,935	\$	229,300	\$ 163,060	\$ 254,560	\$ 376,070

DEPT 733.00 BROWNFIELD ADMINISTRATION

GL Number	Description	2018 Activity	06/30/2019		YTD As Of 06/30/2019	2019 PROJECTED	2020 REQUESTED
			Amended	Budget			
243-733.00-801.000	LEGAL FEES	\$ 15,118	\$	20,000	\$ 5,379	\$ 20,000	\$ 20,000
243-733.00-807.000	AUDIT FEES	241		250	233	270	270
243-733.00-902.000	PUBLISHING/LEGAL NOTICES	41		50	-	50	50
243-733.00-956.000	MISCELLANEOUS	-		-	-	-	-
Total		\$ 15,400	\$	20,300	\$ 5,612	\$ 20,320	\$ 20,320

DEPT 734.00 REMEDIATION PLANS

GL Number	Description	2018 Activity	06/30/2019		YTD As Of 06/30/2019	2019 PROJECTED	2020 REQUESTED
			Amended	Budget			
243-734.00-957.004	REMEDIATION PLAN #4, ESKER SQ					4,940	4,940
243-734.00-957.006	REMEDIATION PLAN #6, WILBY RD	50,200		166,500	-	209,310	333,650
243-734.00-957.007	REMEDIATION PLAN #7, 4495 HOLT	1,234		11,300	-	10,620	10,790
243-734.00-957.008	REMEDIATION PLAN #8, MSUFUCU					2,780	2,780
Total		\$ 51,434	\$	177,800	\$ -	\$ 227,650	\$ 352,160

Local Brownfield Revolving Fund (643 Fund): The Delhi Charter Township Local Brownfield Revolving Fund (formerly Local Site Remediation Fund) is a separate legal entity operating in conformity with Delhi Charter Township's policies and procedures. The Fund is reported in the Township's financial statements as a discretely presented component unit.

Purposes of the Fund: The Local Brownfield Revolving Fund was created pursuant to Public Act 381 of 1996, as amended. The Delhi Charter Township Brownfield Redevelopment Authority adopted Resolution No. 2001-002 on October 23, 2001 which authorized the existence of the Local Brownfield Revolving Fund.

The primary purpose of the Local Brownfield Revolving Fund is to assist in financing environmental assessment, remediation and other environmental response activities as authorized by PA 381, as amended. The membership of the Board of Directors is composed of the Board of Directors of the Delhi Charter Township Downtown Development Authority.

The Local Brownfield Revolving Fund may carry out its activities throughout Delhi Township. The objectives are as follows:

1. Clean-up of environmentally challenged properties.
2. Enhance the Township's tax base by preparing environmentally challenged properties for desirable and productive re-uses.
3. Identify sites that are "abandoned" as defined by Michigan law and facilitate their redevelopment.

Resources/Uses: After final reimbursement of Brownfield properties, the Local Brownfield Revolving Fund can capture revenue for 5 years. Since Brownfield Plans #1, #2, and #3 have completed their respective 5 year terms, no tax capture is anticipated for 2020. This fund will not collect any tax capture until newer Brownfield Plans reach the end of their cycles. In 2018 and 2019, the Brownfield Redevelopment Authority received grant funds to assist in environmental clean-up from the Michigan Department of Environment, Great Lakes, and Energy for Brownfield Plans #4 and #8 in the amounts of \$249,000 and \$370,000, respectively.

For 2020, tax capture of \$0 is anticipated along with \$390,000 of expenditures.

LOCAL BROWNFIELD REVOLVING FUND SUMMARY

	2018 Actual	2019 Budget	2019 Projected	2020 Budget
Revenues				
Taxes	\$ 4,426	\$ 6,000	\$ 6,000	\$ -
Other Revenue	<u>27,806</u>	<u>-</u>	<u>200,000</u>	<u>390,000</u>
Total Revenue	<u>32,232</u>	<u>6,000</u>	<u>206,000</u>	<u>390,000</u>
Expenditures				
Community and Economic Developmt				
Administration	127,256	70,250	270,330	430,330
Remediation	<u>-</u>		<u>-</u>	<u>-</u>
Total Expenditures	<u>127,256</u>	<u>70,250</u>	<u>270,330</u>	<u>430,330</u>
Revenues over (under) expenditures	(95,024)	(64,250)	(64,330)	(40,330)
Fund Balance, Beginning	<u>307,643</u>	<u>212,619</u>	<u>212,619</u>	<u>148,289</u>
Fund Balance, Ending	<u>\$ 212,619</u>	<u>\$ 148,369</u>	<u>\$ 148,289</u>	<u>\$ 107,959</u>

Brownfield Local Remediation Fund

GL Number	Description	2018 Activity	06/30/2019		YTD As Of 06/30/2019	2019 PROJECTED	2020 REQUESTED
			Amended Budget				
643-000.00-403.020	CURR PROP TAX-2350 CEDAR PL	\$ 4,426	\$ 6,000		\$ 4,237	\$ 6,000	\$ -
643-000.00-570.000	STATE GRANTS	27,806	-		3,944	200,000	390,000
643-000.00-687.000	REFUNDS/REBATE/REIMBURSEMENT	-	-		-	-	-
643-000.00-699.001	TRANSFER IN	-	-		-	-	-
Total		\$ 32,232	\$ 6,000		\$ 8,180	\$ 206,000	\$ 390,000

DEPT 735.00 LOCAL SITE REMEDIATION

GL Number	Description	2018 Activity	06/30/2019		YTD As Of 06/30/2019	2019 PROJECTED	2020 REQUESTED
			Amended Budget				
643-735.00-801.000	LEGAL FEES	\$ 14,632	\$ 20,000		\$ 5,379	\$ 20,000	\$ 20,000
643-735.00-801.000-DI	LEGAL FEES	1,596	-		1,084	10,000	30,000
643-735.00-807.000	AUDIT FEES	241	250		233	280	280
643-735.00-818.000	CONTRACTUAL SERVICES	105,571	50,000		46,230	50,000	20,000
643-735.00-818.000-DI	CONTRACTUAL SERVICES	5,175	-		3,140	190,000	360,000
643-735.00-902.000	PUBLISHING/LEGAL NOTICES	41	-		-	50	50
Total		\$ 127,256	\$ 70,250		\$ 56,066	\$ 270,330	\$ 430,330