

**DELHI CHARTER TOWNSHIP  
DOWNTOWN DEVELOPMENT AUTHORITY BOARD  
MINUTES OF REGULAR MEETING HELD ON OCTOBER 29, 2019**

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The Downtown Development Authority met Tuesday, October 29, 2019 in a regular meeting at the Holt Community Center, 4410 Holt Road, Holt, Michigan. Chairperson Leighton called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**MEMBERS PRESENT:** Harry Ammon, Rick Brown, Rita Craig, Tim Fauser, John Hayhoe, David Leighton, Sally Rae

**MEMBERS ABSENT:** Steven L. Marvin, Nanette Miller

**OTHERS PRESENT:** C. Howard Haas, DDA Executive Director, Lori Underhill, DDA Deputy Director

**PUBLIC COMMENT:** Chairperson Leighton welcomed the crowd and referred to the handout regarding the instructions for addressing the DDA Board.

Jan Kelly, 676 Waverly Road, spoke in opposition to the fence constructed on the corner of Cedar and North Streets.

Joy Monroe, 2189 Cedar Street, spoke in opposition to the fence constructed on the corner of Cedar and North Streets.

Amy Berry, 5221 Witherspoon Way, spoke in opposition to the fence constructed on the Farmers Market property.

**SET/ADJUST AGENDA** There were no adjustments to the agenda.

**APPROVAL OF MINUTES**

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**Fauser moved, Craig supported, to approve the regular meeting minutes of September 24, 2019.**

A Voice Poll Vote was recorded as follows: All Ayes

Absent: Marvin, Miller

**MOTION CARRIED**

**BUSINESS**

**PUBLIC HEARING – FY 2020 DOWNTOWN DEVELOPMENT AUTHORITY BUDGET**

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Public Hearing opened at 7:15 p.m.

Jayne Franklin, 5166 Nichols Road, questioned the cost of the fences that were constructed. She expressed concern about accessing the driveway to 2189 Cedar Street.

Nancy Romig, 4168 Watson, questioned the cost of operating the Holt Farmers Market. She suggested that alternative uses for the building be considered.

Joy Monroe, 2189 Cedar Street, questioned the cost of the glass doors being installed at the Market.

Demetrius Jackson, 4665 Holt Road, asked a question regarding sidewalks on Holt Road.

SUBJECT TO APPROVAL

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Public Hearing closed at 7:24 p.m.

Nanette Miller entered the meeting at 7:24 p.m.

**APPROVE FISCAL YEAR 2020 DOWNTOWN DEVELOPMENT AUTHORITY BUDGET**

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**Ammon moved, Fauser supported, to approve the Fiscal Year 2020 Delhi Charter Township Downtown Development Authority Budget and to submit it to the Township Board of Trustees for approval.**

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Brown, Craig, Fauser, Hayhoe, Leighton, Miller, Rae

Absent: Marvin

**MOTION CARRIED**

**APPROVAL 2020 BOARD MEETING DATE CALENDAR**

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**Craig moved, Fauser supported, to approve the Delhi Charter Township Downtown Development Authority meeting dates for 2020.**

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Brown, Craig, Fauser, Hayhoe, Leighton, Miller, Rae

Absent: Marvin

**MOTION CARRIED**

**REPORTS**

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**Executive Director**

Mr. Haas reported that DDA staff met with the potential buyer for the Holt/Holloway Drive property at Lansing Economic Area Partnership (LEAP) to discuss details of the potential sale. If the two parties reach an agreement, the sale would be placed on the November DDA agenda. He is considering the installation of vehicle charging stations along the Cedar Street corridor. The majority of the costs are reimbursed by Consumers Energy. The fees paid by users are paid to the DDA as revenue.

**Farmer's Market**

Lori Underhill reported that the Market will be hosting an Open House the evening of the Township Tree Lighting Ceremony on Wednesday, December 4<sup>th</sup>.

**Advertising & Marketing Committee**

Mr. Leighton reported that the committee met today and discussed the Winter Issue of Our Town, reviewed metrics of social media sites, wayfinding signage for the Township, and the Delhi Trails website.

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**Planning Commission**

Ms. Craig reported that the Planning Commission approved the site plan for the Speedway station at 2765 Eaton Rapids Road. The current building will be completed razed and replaced.

**Supervisor**

Supervisor Hayhoe reported that the Holt Lions Club and Delhi Township Fire Department held their annual Halloween in the Park event on Sunday, October 27 and hosted over 500 children. Several ribbon cuttings for new businesses were held: Sticky's, Gravity Smokehouse, Triangles Salon. The Brush Drop-Off was successful. Another will be scheduled in December. The Holt Foodbank has a new director. Holt Public Schools saw an increase in school enrollment this past year.

**Treasurer**

There was no report.

**Members**

Mr. Leighton thanked the public for attending and encouraged attendance at future meetings.

**Limited Comments**

Mike Hamilton, 4541 Sycamore, spoke against the proposed refurbishment of the former tattoo parlor building at 2176 Cedar Street.

Nancy Romig, 4168 Watson, reported that there were several broken website links from the Township site to the DDA site. There appear to be issues accessing the Township website using the Mozilla browser.

**ADJOURNMENT**

The meeting was adjourned at 7:37 p.m.

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Nanette Miller, Secretary

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SUBJECT TO APPROVAL