

**DELHI CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY BOARD
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 26, 2023**

The Downtown Development Authority met Tuesday, September 26, 2023, in a regular meeting at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Vice Chairperson Fauser called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

MEMBERS PRESENT: Jon Breier, Rick Brown, Rita Craig, Tim Fauser, John Hayhoe, Nanette Miller, Sally Rae

MEMBERS ABSENT: Harry Ammon, David Leighton

OTHERS PRESENT: C. Howard Haas, DDA Executive Director, Lori Underhill, DDA Deputy Director, Doreen Viney, DDA Administrative Secretary

PUBLIC COMMENT: None

SET/ADJUST AGENDA There were no adjustments to the agenda.

APPROVAL OF MINUTES

Craig moved, Miller supported, to approve the regular meeting minutes of August 29, 2023.

A Voice Poll Vote was recorded as follows: All Ayes

Absent: Ammon, Leighton

MOTION CARRIED

BUSINESS

2024 BUDGET – DDA BUDGET- SET PUBLIC HEARING FOR OCTOBER 24, 2023

Rae moved, Craig supported, to set a Public Hearing for the proposed FY 2024 DDA Budget to be held during the Tuesday, October 24, 2023, DDA Meeting.

A Public Hearing Notice will be published in the *Holt Community News* on October 8, 2023.

A Roll Call Vote was recorded as follows:

Ayes: Breier, Brown, Craig, Fauser, Hayhoe, Miller, Rae

Absent: Ammon, Leighton

MOTION CARRIED

RESOLUTION NO 2023-003: THE PURCHASE OF REAL PROPERTY 2142 CEDAR STREET

Craig moved, Miller supported, to adopt Resolution No. 2023-003, a resolution for the purchase of real property located at 2142 Cedar Street within the Charter Township of Delhi, Ingham County, State of Michigan from Robert Guy Baum and

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Karen Sue Baum and authorize the DDA Executive Director or his designee to execute the closing documents for the same.

Executive Director Haas reported that he had been in discussion with the property owner for several weeks. They negotiated a mutually acceptable price for the purchase of the property. He reviewed his plan for the property, Vice Chairperson Fauser asked if the trees on the property could be saved, Mr. Haas responded yes.

Mike Hamilton, 4341 Sycamore, inquired about the State Equalized Value. Mr. Haas responded he was not currently aware of the State Equalized Value.

A Roll Call Vote was recorded as follows:

Ayes: Breier, Brown, Craig, Fauser, Hayhoe, Miller, Rae

Absent: Ammon, Leighton

MOTION CARRIED

REPORTS

Executive Director

Mr. Haas reported that Esker Square Building 1 is 100% occupied. Construction with the roof and windows continue on Building 2, and a high percentage are preleased. Mr. Haas is in discussion with a developer about erecting a building on 2361 Cedar St, with discussions continuing about two other Cedar St. properties. The Food Frenzy will take place on Wednesday, October 11th, from 4:00 – 8:00 at Holt Farmers Market. Mr. Haas reported a potential Brownfield property located at 1875 Walnut and is working on a different concept for next year.

Advertising & Marketing Committee

There was no report.

Planning Commission

Rita Craig reported that the extension of the Molded Plastics building has been extended one more year. A berm on Holbrook between Redwood and Senior Living has been approved. The berm is 15 feet high on Cedar St. with drainage to Holbrook stormwater system into Cook and Thorburn Drain. The berm provides privacy to homeowners. Avis Flats is slowly moving forward.

Supervisor

Supervisor Hayhoe reported that 250 people attended the September 16th Brush Drop Off at the Recycling Center on Grovenburg. Sixty people attended the ribbon cutting ceremony for the Pickle Ball courts. Halloween in the Park will be held October 29th from 2:00 - 4:00 at Veterans Memorial Gardens.

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Treasurer

Treasurer Rae reported that DDA cash and investments as of August 31, 2023, totaled \$6,27,310.

Members

None

Limited Comments

Nancy Romig, 4168 Watson, commented on the attendance at Downtown Development Authority Board meetings for last year. Mr. Haas responded that all board members were expected to attend each meeting, if possible.

ADJOURNMENT

The meeting was adjourned at 7:17 p.m.

Nanette Miller, Secretary

/dv

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