

**DELHI CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY BOARD
MINUTES OF REGULAR MEETING HELD ON April 30, 2024**

The Downtown Development Authority met Tuesday, April 30, 2024 in a regular meeting at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Chairperson Leighton called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

MEMBERS PRESENT: Harry Ammon, Jon Breier, Rita Craig, Tim Fauser, John Hayhoe, David Leighton, Sally Rae

MEMBERS ABSENT: Nanette Miller

OTHERS PRESENT: C. Howard Haas, DDA Executive Director, Doreen Viney DDA Administrative Secretary

PUBLIC COMMENT: None

SET/ADJUST AGENDA There were no adjustments to the agenda.

APPROVAL OF MINUTES

Craig moved, Fauser supported, to approve the regular meeting minutes of January 30, 2024.

A Voice Poll Vote was recorded as follows: All Ayes
Absent: Miller

MOTION CARRIED

Rae moved, Ammon supported, to approve the regular meeting minutes of November 28, 2023.

A Voice Poll Vote was recorded as follows: All Ayes
Absent: Miller

7:05 Nanette Miller joined the Board meeting.

BUSINESS

Purchase of Replacement Streetlight Posts

Fauser moved, Craig supported to approve the proposal from Michigan Lighting Systems for the purchase of replacement streetlight posts in the amount of \$31,590.00

A Roll Call Vote was recorded as follows:
Ayes: Ammon, Breier, Craig, Fauser, Hayhoe, Leighton, Miller, Rae
Absent:

MOTION CARRIED

SUBJECT TO APPROVAL

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REPORTS

Executive Director

Mr. Haas stated that Esker Square Building 2 has eight to nine units preleased and Building 1 is 100% leased. There will be a Grand Opening in June to welcome Esker Square to the community. Mr. Haas spoke about the Farmers Market expansion and explained that the DDA is waiting for Consumers Power to have utility lines moved to the pole barn of 2042 Cedar Street. A survey will be conducted to combine 2042 and 2150 to allow for this expansion. He reported that there will be solar generators mounted behind the pole barn acquired through a Federal Grant. Mr. Haas stated that Ingham County Sheriff's office has spoken to him about Flok Safety, an ID system that would employ 22 cameras in Delhi Township and South Lansing for security. Mr. Haas reported the Chesapeake Group will complete the housing survey in May and would report their findings later in the summer at a recorded Board Meeting. He spoke about new Brownfield laws passed by Michigan Legislatures, that allows developers to recapture tax dollars over time on property purchased over fair market value for housing. Mr. Haas has been in contact with the owner of Bigby Coffee in Holt. The DDA owns the property contiguous to Bigby and may potentially lease the property to Bigby to serve individuals utilizing the non-motorized trail. No permanent structure will be erected, and the property would revert to the DDA if Bigby sells. He also reported that the Food Frenzy had 867 guests. Fifteen food trucks participated, he expects expansion of the Farmers market will allow more food trucks and vendors.

Mr. Fauser inquired if the solar panels behind 2042 Cedar would extend beyond the property line, and would any trees need to be trimmed. Mr. Haas responded that they would not extend beyond the property line and no trees would need trimming.

Advertising & Marketing Committee

David Leighton reported that the Advertising and Marketing meeting was held that afternoon. The data given by Truscott Rossman showed strong participation in social media. He spoke about discussions enabling postings to be tracked in more detail. Proposals for drone videos were discussed in potential areas such as the Farmers Market, Music in the Park, and other local areas of interest. Truscott continues to revise the DDA Value Piece.

Planning Commission

The planning commission will again be looking at the application on Elk Horn pass homes on the property located on the North corner of College and Holt Road.

Supervisor

Mr. Hayhoe reported the Cruise to Holt event this Friday May 3rd at the Farmers Market, it is posted on Facebook. The date is not set for Music in the Park.

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Treasurer

Treasurer Sally Rae stated that Fiscal Year 2023 is still being finalized, there is no report.

Members

Limited Comments

ADJOURNMENT

The meeting was adjourned at 7:17 p.m.

Nanette Miller, Secretary

/dv

SUBJECT TO APPROVAL