

**DELHI CHARTER TOWNSHIP  
DOWNTOWN DEVELOPMENT AUTHORITY BOARD  
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 24, 2024**

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The Downtown Development Authority met Tuesday, September 24, 2024, in a regular meeting at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Chairperson Leighton called the meeting to order at 7:01 p.m. The Pledge of Allegiance was recited.

**MEMBERS PRESENT:** Harry Ammon, Rita Craig, Mike Dunckel, David Leighton, Nanette Miller, Sally Rae

**MEMBERS ABSENT:** Jon Breier Tim Fauser, John Hayhoe

**OTHERS PRESENT:** C. Howard Haas, DDA Executive Director, Cassie Butler, DDA, Lori Underhill

**PUBLIC COMMENT:** None

**SET/ADJUST AGENDA:** There were no adjustments to the agenda.

**APPROVAL OF MINUTES**

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**Craig moved, Miller supported, to approve the regular meeting minutes of July 30, 2024.**

A Voice Poll Vote was recorded as follows: All Ayes  
Absent: Breier, Dunckel, Fauser, Hayhoe

**MOTION CARRIED**

Mike Dunkel entered the meeting at 7:07 pm

**BUSINESS**

**FY 2025 DDA BUDGET- SET PUBLIC HEARING FOR OCTOBER 29, 2024**

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**Miller moved, Rae supported to set a Public Hearing for the proposed Fiscal Year 2025 DDA Budget to be held during the Tuesday, October 29, 2024 Board Meeting.**

Executive Director Haas summarized the 2025 DDA Budget.

A Roll Call Vote was recorded as follows:  
Ayes: Ammon, Craig, Dunckel, Leighton, Miller, Rae  
Absent: Breier, Fauser, Hayhoe

**MOTION CARRIED**

**REPORTS**

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**Executive Director**

Mr. Haas stated the DDA is hosting the final Food Frenzy of this year on October 9, 2024. Haas reports that attendance has been slowly dwindling, and they plan to reevaluate how many dates

SUBJECT TO APPROVAL

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next year the Food Frenzy will host. Mr. Haas also brought into conversation the idea of hosting DDA board meetings earlier than 7:00 PM starting next year, similar to other Township Board Meetings.

**Advertising & Marketing Committee**

Mr. Leighton stated the Advertising and Marketing Committee met with the DDA on September 24, 2024. This meeting provided details of the continuous growth *HoltNow* is gaining. A Holt Public Schools article will now be a permanent feature in *HoltNow* and will draw in more subscribers.

**Planning Commission**

Ms. Craig reported that the committee met last night to discuss revised plans for the space on the NW corner of College and Holt Road. Elkhorn Pass proposes 157 single family rental units, with layouts up to 5 bedrooms. The revised plan addresses resident concerns regarding green space between the development and the existing homes along College Road. The plan includes community spaces, Pickleball courts, and a dog park. Ms. Miller asked about access to the new development, Ms. Craig responded there will be an entrance on both Holt Road and College Road, with an eventual connection to Aspen Lakes.

**Supervisor**

No Report.

**Treasurer**

Sally Rae, Treasurer, reported that as of August 31, 2024, cash and investments totaled \$7,409,924.

**Members**

None.

**Limited Comments:**

None.

**ADJOURNMENT**

The meeting was adjourned at 7:23 p.m.

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Nanette Miller, Secretary

/CB