

**DELHI CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY BOARD
MINUTES OF REGULAR MEETING HELD ON OCTOBER 29, 2024**

The Downtown Development Authority met Tuesday, October 29, 2024, in a regular meeting at the Holt Community Center, 4410 Holt Rd, Holt, Michigan. Chairperson Leighton called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

MEMBERS PRESENT: Jon Breier, Rita Craig, Mike Dunckel, John Hayhoe, David Leighton, Nanette Miller, Sally Rae

MEMBERS ABSENT: Harry Ammon, Tim Fauser

OTHERS PRESENT: C. Howard Haas, DDA Executive Director, Cassie Butler, DDA Administrative secretary, Lori Underhill.

PUBLIC COMMENT: None

SET/ADJUST AGENDA There were no adjustments to the agenda.

APPROVAL OF MINUTES

Craig moved, Dunckel supported, to approve the regular meeting minutes of September 24, 2024.

A Voice Poll Vote was recorded as follows: All Ayes

Absent: Ammon, Fauser

MOTION CARRIED

BUSINESS

PUBLIC HEARING – FY 2025 DOWNTOWN DEVELOPMENT AUTHORITY BUDGET

Rae moved, Hayhoe supported, to open the Public Hearing for the Fiscal Year 2025 Downtown Development Authority Budget.

A Voice Poll Vote was recorded as follows: All Ayes

Absent: Ammon, Fauser

MOTION CARRIED

Public Hearing opened at 7:02 p.m.

There were no comments from the public.

Craig moved, Leighton supported, to close the Public Hearing for the Fiscal Year 2025 Downtown Development Authority Budget.

A Voice Poll Vote was recorded as follows: All Ayes

Absent: Ammon, Fauser

MOTION CARRIED

Public Hearing closed at 7:03 p.m.

SUBJECT TO APPROVAL

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APPROVE FISCAL YEAR 2025 DOWNTOWN DEVELOPMENT AUTHORITY BUDGET

Miller moved, Hayhoe supported, to approve the Fiscal Year 2025 Delhi Charter Township Downtown Development Authority Budget and to submit it to the Township Board of Trustees for approval.

A Roll Call Vote was recorded as follows:

Ayes: Breier, Craig, Dunckel, Hayhoe, Leighton, Miller, Rae

Absent: Ammon, Fauser

MOTION CARRIED

APPROVAL 2025 BOARD MEETING DATE CALENDAR

Fauser moved, Hayhoe supported, to approve the Delhi Charter Township Downtown Development Authority meeting dates for 2025.

A Voice Poll Vote was recorded as follows: All Ayes

Absent: Ammon, Fauser

MOTION CARRIED

2142 Cedar Street- Demolition Proposal from MCS Excavating, LLC

Craig moved, Rae supported to approve the proposal from MCS Excavating, LLC for the demolition of the structures and grading of land at 2142 Cedar Street in the amount of \$11,250.

A Roll Call Vote was recorded as follows:

Ayes: Breier, Craig, Dunckel, Hayhoe, Leighton, Miller, Rae

Absent: Ammon, Fauser

MOTION CARRIED

REPORTS

Executive Director

Mr. Haas reported that annually the Township purchases pumpkins for display. This year's pumpkins were purchased from a different vendor than previous years. The pumpkins were completely rotted and discarded after one week of display. Mr. Haas also announced that Holt Public Schools is now a permanent section of *HoltNow*. He speaks positively of the increase in audience/subscribers we will gain, with an email list of 30,000 and growing. Rita Craig asked how many units in Esker Square Apartments were being leased, and Mr. Haas informed that 88/90 units were being rented out.

Advertising & Marketing Committee

No report.

Planning Commission

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No report.

Supervisor

Mr. Hayhoe reported that Halloween in the Park, hosted by Delhi Parks and Recreation, was a success. He stated about 800 children and 1,000 adults were in attendance. Businesses and clubs also made an appearance, with concession stands and candy passing. Mr. Hayhoe also informed us that the \$8,000,000 grant for the new Fire Station that is currently under construction at the Township Hall, should be finished late fall to early winter. With the new renovations, Firefighters actively on duty and on call will have rooms to stay in.

Treasurer

Ms. Rae reported that the total DDA cash and investments as of September 30, 2024, totaled \$8,813,244.

Members

None.

Limited Comments

None.

ADJOURNMENT

The meeting was adjourned at 7:17 p.m.

Nanette Miller, Secretary

/CB

SUBJECT TO APPROVAL